

THE MINUTES OF THE SPECIAL MEETING OF THE  
REGIONAL ANIMAL CONTROL BOARD OF DIRECTORS  
HELD AT THE FRANKLIN TOWN HALL AT 1:15 PM  
ON TUESDAY, THE 22ND DAY OF MARCH, 2011

- 1) CALL TO ORDER: The meeting was called to order at 1:20 p.m. by Chairman Richard Matters. PRESENT: William Ballinger, First Selectman of Bozrah; Richard Matters, First Selectman of Franklin; Joyce Okonuk, First Selectwoman of Lebanon; Catherine Osten, First Selectwoman of Sprague; and Thomas Sparkman, First Selectman of Lisbon.
- 2) RECOGNITION OF VISITORS: None.
- 3) DISCUSSION & ACTION ON RESIGNATION OF NIGHT-TIME REGIONAL ANIMAL CONTROL OFFICER: Michelle Kellough submitted a letter of resignation effective as of April 1<sup>st</sup>. Mr. Ballinger made a motion to accept the resignation. Mr. Sparkman seconded the motion. Motion carried.
- 4) DISCUSSION & ACTION ON HIRING REGIONAL ANIMAL CONTROL OFFICERS: Since both the night-time and the day-time Animal Control Officer positions are now vacant, the Board discussed combining the positions, with a back-up officer for the times when the regular officer is away or sick. Discussion followed on salary. Ms. Osten made a motion to hire one full-time Regional Animal Control Officer, one on-call Regional Animal Control Officer, and one maintenance worker. Ms. Okonuk seconded the motion. Motion carried.
- 5) ADJOURNMENT: Mr. Matters made a motion to adjourn the meeting. Mr. Ballinger seconded the motion. Motion carried. The meeting adjourned at 2:10 p.m.

NOTES TAKEN BY RICHARD MATTERS.  
TRANSCRIPTION BY TRACI HASTINGS.

RESPECTFULLY SUBMITTED,  
*TRACI L. HASTINGS*,  
SECRETARY TO MR. MATTERS